**Project Metrics Dashboard**

**Project Name:** Telco Cloud Migration  
**Period Covered:** 1 July – 28 July 2025  
**Prepared By:** [Project Analyst / PM]

**1. Key Performance Indicators (KPIs)**

| **KPI** | **Target** | **Actual** | **Status** | **Comments** |
| --- | --- | --- | --- | --- |
| Schedule Performance Index (SPI) | ≥ 1.0 | 0.94 | 🔴 Behind Schedule | UAT delay due to vendor issues |
| Cost Performance Index (CPI) | ≥ 1.0 | 0.97 | 🟠 At Risk | Extra provisioning and training cost |
| Scope Completion % | 75% by July | 72% | 🟠 Slight Lag | Some modules pending |
| Issue Resolution Rate | ≥ 90% | 92% | 🟢 On Track | Team managing incidents well |
| Risk Closure Rate | ≥ 80% | 76% | 🟠 At Risk | Some high-risk items outstanding |
| Test Pass Rate (SIT) | ≥ 95% | 96% | 🟢 Passed | Stable application behavior |
| Defect Density (Critical) | ≤ 3 per module | 2 | 🟢 Good | CRM + BSS working fine |

**2. Visuals (Graphs & Charts)**

*(Attach in dashboard tools or manually if Word/PDF)*

* **Burn-Down Chart**: Tasks remaining vs timeline
* **Budget Variance Graph**: Planned vs actual cost
* **Milestone Progress Tracker**: Traffic-light (RAG) indicators
* **Risk Heat Map**: High, medium, low active risks
* **Uptime SLAs (by system)**: OSS, CRM, NEM

**3. Summary of Metrics by Workstream**

| **Workstream** | **Status** | **Comments** |
| --- | --- | --- |
| OSS/BSS Migration | 🟠 | Integration complete, testing ongoing |
| CRM Integration | 🔴 | Delays due to M-PESA API config |
| Cloud Network Stack | 🟢 | Complete and validated |
| User Training | 🟠 | Nairobi complete, Mombasa pending |

**Quality Audit Report**

**Audit Title:** Internal Quality Compliance – Cloud Migration Phase II  
**Date:** 25 July 2025  
**Auditor:** [Internal QA Lead / 3rd Party]  
**Audit Type:** Scheduled Audit  
**Reference Docs:** Quality Management Plan, Configuration Records, UAT Logs

**1. Objectives of Audit**

* Verify adherence to Quality Assurance Plan
* Confirm deliverables match acceptance criteria
* Validate testing completeness and evidence
* Review traceability from requirements to output

**2. Scope of Audit**

* Network Infrastructure Buildout
* OSS/BSS Migration Modules
* CRM Integration with M-PESA
* Security Configuration Records
* Data Migration Quality

**3. Compliance Checklist Summary**

| **Area Audited** | **Criteria Reference** | **Result** | **Notes** |
| --- | --- | --- | --- |
| CRM API Transactions | UAT Criteria v2.1 | ✅ Pass | M-PESA STK test completed |
| Data Migration Accuracy | Test Set #DM105 | ✅ Pass | 99.8% record match |
| Penetration Test Inclusion | Security Scope Doc | 🟠 Minor | Report pending from vendor |
| Configuration Backups | SOP CM-04 | ✅ Pass | Verified S3 backups |
| Training Documentation | QA Checklist | 🟠 Minor | 2 regions lacked sign-off |

**4. Non-Conformities and Recommendations**

| **NC#** | **Description** | **Severity** | **Action Required** | **Owner** | **Due Date** |
| --- | --- | --- | --- | --- | --- |
| NC-02 | Pen test report missing | Medium | Vendor to submit signed report | Security Lead | 2 Aug 2025 |
| NC-03 | Mombasa training incomplete | Low | Conduct and log training | L&D Lead | 5 Aug 2025 |

**5. Auditor’s Comments**

“The migration quality control is generally strong, with traceability and backups confirmed. Minor gaps remain in training documentation and external testing handover. No major blockers.”

**6. Approvals & Sign-off**

| **Name** | **Role** | **Signature** | **Date** |
| --- | --- | --- | --- |
| [Auditor Name] | QA Lead |  |  |
| [PM Name] | Project Manager |  |  |
| [IT Head] | Client Representative |  |  |